Old Town San Diego Chamber of Commerce
P.O. Box 82686 San Diego, CA 92138 • (619) 291-4903 • (Fax) 291-9383

Agenda
Board of Directors Meeting

Wednesday, April 20, 2016
8:30 AM @ Mormon Battalion Historic Site

1. Call to Order & Introductions

2. Non-Agenda Public Comment
   Public comment may be made on any subject in the Board’s area of responsibility. Time allotted to each
   speaker shall be determined by the President; however, comments are limited to no more than three (3)
   minutes total per subject regardless of the number of those wishing to speak. (Comments relating to items
   on today’s agenda are to be taken at the time the item is heard.) Please direct requests to speak to the
   President prior to the start of the meeting. Pursuant to the Brown Act, no discussion or action, other than
   a referral, shall be taken by the Board on any issue brought forth under “Non-Agenda Public Comment.”

3. Presentation- Khalid Abbas – North American Bancard (10 Minutes)

4. Announcements and Community Reports/Updates – 3 Minutes
   a. Juan Street Update
   b. Caltrans
   c. City Council District 3
   d. Old Town Academy

5. Administrative Items
   a. Request for Agenda Revisions (continuances, change in order, etc.)
   b. Conflict of Interest Declarations on Agenda Items

6. Approval of Minutes
   General Meeting – January 20, 2016
   General Meeting – March 16, 2016

7. Committee Reports
   a. Organization Committee
      1) Accept the Financial Reports
         a) Accept the Financial Reports – March 2016
      2) FY16 Budget Review
      3) Board Retreat – Week of May 23
      4) Chamber Office Lease Renewal
      5) Harney Street Market Update
   b. Design Committee – Update
c. **Promotions & Marketing Committee**
   1) Current Advertising & Promotion
   2) Chamber Social Media
   3) Next Promotions Meeting – May 20, 2016

d. **Economic Restructuring Committee**

e. **Upcoming Events - Updates**
   1) Fiesta Cinco de Mayo – May 6-7-8, 2016
   2) County Fair – Saturday, June 4, 2016
   3) Taste of Old Town – September 2016
   5) Dia de Los Muertos – November 1 & 2, 2016

8. **Executive Update**
   a. Visitor Center – Update
   b. Quote Trim 25 Pepper Trees
   c. Quote Dead Palm Fond Removal
   d. Damage to Shell Station Monument – Obtaining

9. **Unfinished Business**

10. **New Business**

11. **Next Old Town Chamber of Commerce Meeting Date - Wednesday May 18, 2016**

12. **Adjourn**
Minutes of the Board of January 20, 2016
8:30 AM @ Mormon Battalion Historic Site

Directors Present:
Fred Grand – Hacienda Hotel
Christine Smith – Café Coyote
Jeanne Ferrell - Cold Stone Creamery
Kim McLaughlin – Haunted Tours San Diego
Michael Howland – Michael Howland, CPA
Patty Ducey-Brooks – Presidio Comm.
Diane Powers – Bazaar Del Mundo
Chuck Ross – Fiesta de Reyes
Paul Smigliani – Munro, Smigliani & Jordan

Guests:
Linda Acuna – Immaculate Conception Church
Stephan Hill – City of San Diego
Bob Barros – VMG /OT Guide
Sherri Knobloch – Regional Public Affairs -LDS
Denella Blount – Caltrans
Mike Hensley – Hacienda Hotel
Arnie Garcia - SDGE
Julio DeGuzman – SD City Attorney’s Office
Joe Kates – OTJ & RB
Jason Crilly - DMI
Wayne Jarrell – City of San Diego
Mike Arnold – City of San Diego

Directors Excused:
Dave Thornton - OT Trolley Tours
Bruce Johnson - Alamo Mexican Cafe
Ramzi Murad - A Mart

Staff:
Richard Stegner - Executive Director
R. Elisha McLemore – Office Assistant

Fred Grand, President, called the meeting to order at 8:38 a.m.

Introductions of members and visitors were made.

Non-Agenda Public Comment

“Proposed Rate Increase” SDGE Presentation – Arnie Garcia
Mr. Arnie Garcia, a representative from SDGE, presented to those in attendance the proposed rate increases to Old Town businesses. California Utilities is changing the way electricity is priced; resulting in “Dynamic Pricing.” Prices will reflect the amount of energy used by businesses. Businesses will now be charged a “Time of Use” rate. This refers to consumption of energy during peak hours. In the summer, peak hours are 11am – 6pm. In the winter, peak hours are 5pm – 8pm.
Mr. Garcia also explained other benefits and services available to business: Level Pay Plan, Energy Use Alerts, Business Rebates, On-Bill Financing, and Online Directory of Trade Professionals.
Juan Street Update – City of San Diego & DMI Staff
Representatives from the Juan Street construction project reported the pouring of concrete from Mason to Twiggs will begin on January 21, 2016. Next week they will be removing the eastside of Twiggs to Harney Street. The new foreman Jason Crilly was introduced to the meeting attendees.
During the report, board member Chuck Ross asked why there were so few workers for a project of this size. His main concern was the changing of completion dates and maybe this was due to there not being enough workers. Mr. Wayne Jarrell provided a series of reasons that this project’s been behind schedule: Equipment issues, the tightness and maneuverability of corridors, and staffing needs based on amount of type of work currently being done and issues with public utilities.
There was also discussion of providing parking signage for Wallace and Taylor Street. Currently, people are parking anywhere and this presents a safety issue. Mr. Jarrell assured the board that parking signage will be provided to this area.

Administrative Items

A. Board Administrative Items and/or non-agenda comment
   None

B. Request for Agenda revisions (continuances, changes in order, etc.)
   Defer Art & Craft Show evaluation until next Chamber board meeting.

C. Conflict of Interest Declarations on Agenda Items
   None

Approval of Minutes - Minutes were presented for annual meeting conducted on November 18, 2015. There was no meeting in December of 2015.
*MOTION: to approve the minutes of November 18, 2015.
M/S/A: Patty Ducey-Brooks/Michael Howland (#01-20-16-1) -Motion Passed 8-0-1 A (Kim McLaughlin

COMMITTEE REPORTS

Organization Committee

Accept Financial Reports
Michael Howland, Treasurer presented financial reports for August through December 2015. He gave an overview of the reports and answered any board member questions.
*MOTION: to approve the financial report for the month of August 2015; subject to final audit.
M/S/U: Jeannie Ferrell / Kimberly McLaughlin (#01-20-16-2) - Motion Passed 9-0-0
*MOTION: to approve the financial report for the month of September 2015; subject to final audit.
M/S/U: Patty Ducey-Brooks / Christine Smith (#01-20-16-3) - Motion Passed 9-0-0

*MOTION: to approve the financial report for the month of October 2015; subject to final audit.
M/S/U: Jeanne Ferrell / Diane Powers (#01-20-16-4) - Motion Passed 9-0-0

*MOTION: to approve the financial report for the month of November 2015; subject to final audit.
M/S/U: Christine Smith / Patty Ducey-Brooks (#01-20-16-5) - Motion Passed 9-0-0

*MOTION: to approve the financial report for the month of December 2015; subject to final audit.
M/S/U: Patty Ducey-Brooks / Paul Smigliani (#01-20-16-6) - Motion Passed 9-0-0

Market Update
The update was given by Richard Stegner. According to Mr. Stegner the numbers for the market are down a little bit from the same time last year. The weather has affected the attendance of vendors. Hopefully, the upcoming summer months will improve numbers. It was suggested that market manager Ron LaChance be at next month’s chamber meeting to give further clarification and present ways to expand the market.

City FY17 BID Assessment Budget Appropriation Process
*MOTION: To approve the BID Draft Budget for FY17 with the following modifications:
Remove the car show and add the Day of the Dead event to budget.
M/S/U: Jeanne Ferrell / Patty Ducey-Brooks (#01-20-16-7) - Motion Passed 9-0-0

City FY17 BID Assessment Budget Appropriation Process
*MOTION: To approve entering into an Amendment with the City.
M/S/U: Michael Howland / Kimberly McLaughlin (#01-20-16-8) - Motion Passed 9-0-0

Old Town Chamber of Commerce FY17 Draft Budget
*MOTION: To approve the Old Town Chamber of Commerce FY17 Draft Budget.
M/S/U: Michael Howland / Chuck Ross (#01-20-16-9) - Motion Passed 9-0-0

Kimberly McLaughlin left at 10:04 a.m.

Audit Update
The audit is currently down to one item for follow-up.

Election of Officers

The nominations to serve as Officers for the Board of Directors of the Old Town San Diego Chamber of Commerce for the term 2016
*Motion to nominate Fred Grand for President.
Nominations were requested from the floor to serve as President on the Board of Directors. There were no additional nominations from the floor.
M/S/U: Michael Howland / Christine Smith (#01-20-16-10) - Motion Passed 9-0-0

*Motion to nominate Chuck Ross for Vice President.
Nominations were requested from the floor to serve as Vice-President on the Board of Directors. There were no additional nominations from the floor.
M/S/U: / Christine Smith / Patty Ducey-Brooks (#01-20-16-11) - Motion Passed 9-0-0

*Motion to nominate Jeanne Ferrell for Secretary.
Nominations were requested from the floor to serve as Secretary on the Board of Directors. There were not additional nominations from the floor.
M/S/U: Patty Ducey-Brooks / Diane Powers (#01-21-15-12) - Motion Passed 9-0-0

*Motion to nominate Michael Howland for Treasurer.
Nominations were requested from the floor to serve as Treasurer on the Board of Directors. There were no additional nominations from the floor.
M/S/U: Diane Powers / Paul Smigliani (#01-21-15-13) - Motion Passed 9-0-0

Election of Committee Chairs
Nominations were requested from the floor to serve as Committee Chairs. The following board members agreed to serve as Committee Chairs:

Design Committee – Diane Powers
*MOTION: to approve the nomination of Diane Powers to Chair Design Committee.
M/S/U: Jeanne Ferrell / Michael Howland (#01-20-16-14) - Motion Passed 9-0-0

Economic Restructuring Committee – Chuck Ross
*MOTION: to approve the nomination of Chuck Ross to Chair Economic Restructuring Committee.
M/S/U: Christine Smith / Diane Powers (#01-20-16-15) - Motion Passed 9-0-0

*Promotion Committee – Chuck Ross
MOTION: to approve the nomination of Chuck Ross to Chair Promotions Committee.
M/S/U: Patty Ducey-Brooks / Christine Smith (#01-20-16-16) - Motion Passed 9-0-0

The Board of Directors unanimously approved the nominations to serve as Committee Chairs of the Old Town San Diego Chamber of Commerce for the term 2016 and thanked them for their service.

Resolution for FY2017 EDTS Application
*MOTION: The Board of Directors of the Old Town San Diego Chamber of Commerce approving the filing of an application for funding from the City of San Diego Economic Development and Tourism Support Program for Fiscal Year 2017.
M/S/U: Jeannie Ferrell / Christine Smith (#01-20-16-17) - Motion Passed 9-0-0
Resolution for FY2017 County Community Enhancement Program Application
*MOTION: The Board of Directors of the Old Town San Diego Chamber of Commerce approving the filing of an application for funding from the County Community Enhancement Program for Fiscal Year 2017.
M/S/U: Jeanne Ferrell / Michael Howland (#01-20-16-18) - Motion Passed 9-0-0

Appoint Delegate to represent Old Town BID on the BID Council Board of Directors.
*MOTION: To nominate Richard Stegner, Executive Director as Old Town BID delegate, Fred Grand as the first alternate and Chuck Ross as the second alternate.
M/S/U: Patty Ducey-Books / Christine Smith (#01-20-16-19) - Motion Passed 9-0-0

Design Committee:
The update was delivered by Design Committee Chair Diane Powers. Mrs. Powers announced that the new longer banners look great. She also expressed a need for welcome banners on Taylor Street. One of the ongoing challenges is the signage program. She also discussed the creation of a guide that points out the different parking lots and historic sites in Old Town. Mrs. Powers is searching for revenue to fund this project. She is hoping to get Supervisor Ron Roberts to support this project, as well.

Promotions Committee:
The update was delivered by Bob Barrios. Mr. Barrios stated that the Promotions Committee has finalized their budget for FY17. $3600 was added for TV spots. Mr. Barrios also listed the publications that the Chamber will advertise in this year: SDTA, Phoenix Magazine and the Old Town SD Guide.
Jeanne Ferrell questioned the amount the Chamber pays for the Old Town SD Guide. Mr. Barrios explained that the price is worth it to the Chamber with the amount of people that the guide markets too.

Upcoming Events Update
Mormon Battalion Commemoration: January 30, 2016
Fiesta Cinco de Mayo: May 7-8, 2016
County Fair: Saturday, June 4, 2016
Taste of Old Town: September 2016
Art & Craft Show Old Town: September 24-25, 2016
Dia de los Muertos: November 1-2, 2016

Executive Update
Visitor Center Update
Richard Stegner discussed current visitor numbers. La Quinta Hotel is no longer advertising with the Chamber. Mr. Stegner also plans on purchasing sandbags for the Chamber office for rainy days.
Elder and Sister Barnes returned home over the holidays and the new director is already here. Board members will meet him during the next Chamber board meeting. In regards to the ADA ramp and steps for the parking lot, the permit was finally approved. There will be a future ceremony when the work is complete and a plaque signifying the enormous contribution that Elder Barnes and the Mormon Battalion has made to the community of Old Town.
Announcements and Community Updates

Fred Grand will be meeting the CEO of Father Joe Villages on February 1, 2016 to discuss the serious homeless issue in Old Town.

Unfinished Business
None

New Business
None

Meeting adjourned at 10:47 A.M.

Next Meeting: Wednesday February 17, 2016 at the Mormon Battalion Historic Site

Respectfully submitted,

Signed: ____________________________
      Jeanne Ferrell, Secretary
Minutes of the Board of March 16, 2016
8:30 AM @ Mormon Battalion Historic Site

Directors Present:
Fred Grand – Hacienda Hotel
Christine Smith – Café Coyote
Jeanne Ferrell - Cold Stone Creamery
Kim McLaughlin – Haunted Tours San Diego
Michael Howland – Michael Howland, CPA
Patty Dacey-Brooks – Presidio Comm.
Diane Powers – Bazaar Del Mundo
Chuck Ross – Fiesta de Reyes
Paul Smigliani – Munro, Smigliani & Jordan

Guests:
Linda Acuna – Immaculate Conception Church
Stephan Hill – City of San Diego
Bob Barros – VMG/OT Guide
Rusty Burrett – Sheriff's Museum
Denella Blount – Caltrans

Directors Excused:
Dave Thornton - OT Trolley Tours
Bruce Johnson - Alamo Mexican Cafe
Ramzi Murad - A Mart

Staff:
Richard Stegner - Executive Director
R. Elisha McLemore – Office Assistant

Fred Grand, President, called the meeting to order at 8:38 a.m.

Introductions of members and visitors were made.

Non-Agenda Public Comment

Sheriff’s Museum - Rusty Burrett
Mr. Burrett discussed the issues with parking on San Diego Avenue in front of the museum. There’s a 2-hour parking sign, located in the middle of the parking space, that makes it very easy for visitors and staff to get parking tickets. Mr. Burrett asked if it’s possible to have the spot converted into free parking. Fred Grand volunteered to discuss this idea with Parking Advisory Committee at the next meeting.
**Juan Street Update**

As stated at the Board of Directors Meeting on February 24, 2016, demolition began on February 25, located on the south side of Juan Street and Harney Street. The street was to be broken up in 500ft increments with sidewalks left intact. Signage will redirect drivers through Old Town. There will be no southbound access on Juan Street. This next part of construction was estimated to take up to 6 to 8 weeks.

**Administrative Items**

A. Board Administrative Items and/or non-agenda comment
   Include Juan Street updates on future agendas.

B. Request for Agenda revisions (continuances, changes in order, etc.)
   None

C. Conflict of Interest Declarations on Agenda Items
   None

**Approval of Minutes** - Minutes were presented for the regular meeting in February 2016.

*MOTION: to approve the minutes of February 24, 2016 with corrections.

M/S/A: Chuck Ross / Michael Howland (#03-16-16-1) - Motion Passed 4-0-5 A (Kim McLaughlin, Patty Ducey-Brooks, Paul Smigliani, Jeanne Ferrell, Diane Powers)

**COMMITTEE REPORTS**

**Organization Committee**

Accept Financial Reports
Michael Howland, Treasurer presented financial reports for January and February 2016. He gave an overview of the reports and answered any board member questions. Mr. Howland anticipates a possible year end loss of $10K.

*MOTION: to approve the financial report for the month of January; subject to final audit.
M/S/U: Patty Ducey-Brooks / Jeannie Ferrell (#03-16-16-2) - Motion Passed 9-0-0

*MOTION: to approve the financial report for the month of February; subject to final audit.
M/S/U: Diane Powers / Christine Smith (#03-16-16-3) - Motion Passed 9-0-0
Audit Update
Auditor recommendations were discussed. A previous tax issue was also discussed and the board requested copies of the returns from the specified time period. A board member also requested the notices sent to the IRS from the auditor and the subsequent responses.

Market Update
Numbers are creeping up again although they’re not close to last year’s tally. Summer months will hopefully fare better.

Economic Restructuring Committee:
No activity this month.

Event Evaluation: A&C Show
Patty Ducey-Brooks gave the presentation of Arts and Craft Show before the evaluation.

Patty Ducey-Brooks happily announced that the Art&Craft Show committee exceeded their artist goal and had 62 participating artists. She went on to discuss the return on investment and gave thanks for the community involvement from businesses & volunteers.

She went on to discuss media contribution and how much the participants liked the event. Vendors loved the feel of community that Old Town offered. She thanked Linda Acuna for her involvement. Ms. Acuna mentioned that sales were up for the gift shop the day of the event.

After the conclusion of Ms. Ducey-Brooks presentation, the board voted unanimously in favor of this year’s Art & Craft Show.

Design Committee:
The update was delivered by Design Committee Chair Diane Powers.

The committee is currently receiving fresh quotes for the wayfinding signage program. Mrs. Powers also discussed the street lighting program. The new streetlamp designs are compatible to Old Town aesthetic and energy efficient. The new streetlamps would add vintage appeal and give the area a unique look; further defining the community’s brand and image. There are plans to add another map on the trolley kiosk. There will also be a new set of banners that will highlight historic dates of Old Town. Finally there will be gateway sign installed at the east end of Taylor Street with a smaller version in Old Town.

Promotions Committee:
The update was delivered by Bob Barros.

The deadline for SDTA Magazine is this week. An email was sent out to participating businesses. Most have said yes with Mermaid Cove as new addition. The design of the ad will be changed. There will be a full page ad in Phoenix Magazine. The price is lower than the usual rate
and Chuck Ross may be able to negotiate an even lower price. There was a quick discussion about adding an image of mariachi band to the existing ad design. Mr. Barros mentioned adding a dedicated email blast for promoting Old Town businesses.

**Upcoming Events Update**
Fiesta Cinco de Mayo: May 7-8, 2016  
County Fair: Saturday, June 4, 2016

Taste of Old Town: September 2016:  
Chuck Ross commented on the lack of community involvement of the event and feels there needs to be more support beyond himself and the restaurants of Old Town. He adamantly does not want to be main organizer of the event. Fred Grand suggested that at the next Org. meeting, the committee address the concerns that Chuck Ross brought up about TOOT. He also wanted to discuss raising the amount of the assessments, the cost of maintaining San Diego Avenue, current fees and borders and the Chamber budget.

Art & Craft Show Old Town: September 24-25, 2016

Dia de los Muertos: November 1-2, 2016  
The event will be on the weekend of October 22-23 with procession on November 2.

**Patty Ducey-Brooks departs at 10:09am**  
**Kim McLaughlin and Paul Smigliani depart at 10:17am**

**Executive Update**  
Visitor Center Update  
Richard Stegner discussed the current visitor numbers.

**Announcements and Community Updates**

**San Diego City Council**  
Steven Hill shared with the chamber the City’s main focus of implementing best practices to deal with the rampant homelessness in San Diego. “Housing First” has been the best way to get people off the streets. In addition, there is a 3-year action plan that involves housing 1000 veterans. Mr. Hill went on to reveal collaboration between the City of San Diego, the Housing Commission, and the federal government, to identify homeless veterans and get them off the street.

Mr. Hill also mentioned the “H2O Help to Others” program created to assist residents with the steadily rising water costs. There was a question concerning the graffiti in Old Town. Mr. Hill advised them to contact him and he would alert City Street Department for clean-up.

**OT Chamber Board President Fred Grand**  
Fred Grand announced that there will be fundraiser at Tequila Factory to benefit Father Joe Villages to bring awareness to the homelessness issues in Old Town.
Caltrans
The board informed the Caltrans representative, Denella Blount, the Jefferson Law School signage is still up even though the school is closed. Ms. Blount said she will relay that to correct channels to have it removed.

Mormon Battalion
Elder Woods announced that there will be a choir performing in front of the Mormon Battalion. For the Flag Day Ceremony there will be an attempt to identify World War II veterans. The plan is to provide them with a MB Medallion and possible have media there to commemorate the event. Date TBD.

Immaculate Conception Church
Linda Acuna announced that the church courtyard was upgraded and the steps redone. There will be an event on April 24th celebrating these positive changes to the church. There will be a private reception at 3pm and the public is welcome at 4pm.

Unfinished Business
None

New Business
None

Meeting adjourned at 10:40 A.M.

Next Meeting: Wednesday April 20, 2016 at the Mormon Battalion Historic Site

Respectfully submitted,

Signed: ______________
          Jeanne Ferrell, Secretary
## Old Town Harney Street Market - Income & Expense - FY 2014-2016

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<th>Sat Receipts</th>
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**Totals:**
- Total Visitors: 576
- Day Visits: 446
- Evening Visitors: 270
- Total Visits: 360
- Total Out of Town: 1652
- Total Comments: 501